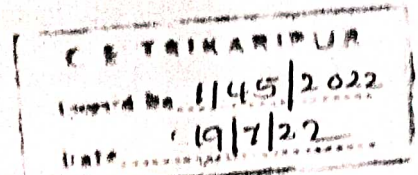


CO-OPERATIVE ACADEMY OF PROFESSIONAL EDUCATION
(Established by the Government of Kerala)

PROCEEDINGS



*CAPE - Estt - Implementation of Career Advancement Scheme III CAPE -
Modification orders issued*

No. CAPEHO/464/2022-A(E1) 1390 Dated, Thiruvananthapuram, 13.07.2022

- Read: 1. Order No. G.O (Ms) No. 204/2019/11.Edn dated 29.06.2019 of Higher Education Department
2. This office order No. E1-712/2017/CAPE dated 12.02.2021
3. This office order No. CAPEHO/5192/2020/CAPE dated 19.11.2021
4. Minutes of the 1st Meeting of the IQAC Meeting held on 29.06.2022

ORDER

As per order read as 1st paper above, orders were issued for implementing CAS in CAPE and accordingly applications were invited. An Internal Quality Assurance Committee was constituted vide orders read as 2nd paper above for guiding and monitoring the process of placement. The first meeting of the Committee which held on 29.06.2022 noted that AICTE pay revision has been implemented w.e.f. 01.01.2011 certain clarity is required for processing the applications. Considering all the facts, the Committee authorised the Director, CAPE to instruct the incumbents to resubmit the rectified applications within 3 weeks along with the proforma enclosed.

The norms and requirements for placement of faculty members are fixed as follows:

I. For placement upto 05.03.2010:

Lecturer to Senior Scale Lecturer:	a.	6 years service with B.Tech or 5 years service with M.Tech
	b.	20 days short term course/ training

II. For placement after 05.03.2010:

i.	For stage 1 to stage 2 (Rs.6000 to Rs.7000)	a.	6 years service with B.Tech or 5 years service with M.Tech
		b.	20 days short term course/ training with 2 publications till 07.11.2015 - or PBAS w.e.f 2012 with 14 days training

ii.	For stage 2 to stage 3 (Rs.7000 to Rs.8000)	a.	5 years service in stage 2
		b.	20 days short term course/ training and 2 publications till 07.11.2015 or PBAS w.e.f 2012 with 14 days training
iii.	For stage 3 to stage 4 (Rs.8000 to Rs.9000)	a.	3 years service in stage 3
		b.	Ph.D is mandatory (as per Gazette publication no. 182 dated 29.05.2020, <i>no relaxation in the mandatory requirements for Ph.D degree shall be given to the candidates for the promotion in the grade pay of Rs.9000 w.e.f 05.03.2010</i>)
		c.	PBAS w.e.f 2012 with 14 days training and 3 publications during the entire period as Assistant Professor
iv.	For stage 4 to stage 5 (Rs.9,000 - Rs.10,000/-)	a.	3 years service in stage 4
		b.	Ph.D is mandatory
		c.	PBAS w.e.f 2012 with 14 days training and 5 publications during stage 4 only

III. In order to remedy the difficulties of collecting the retrospective information and to facilitate the implementation of these regulations from 07.12.2010 in the CAS promotion, the API based PBAS shall be calculated progressively. Accordingly, for the incumbents whose entire assessment period falls prior to the date of G.O read as 1st paper above, the PBAS will be implemented based on the above table and Appendix I & II of the G.O dated 29.06.2019.

IV. Declaration of the concerned faculty shall be submitted along with the application.

In the circumstances, the following guidelines are issued for resubmitting the applications in the proforma enclosed, which shall be signed by the incumbent, countersigned by the HOD and the Principal concerned:

1. The faculty members shall submit the PBAS w.e.f 2012 onwards after obtaining proper recommendation/ certification of concerned HOD/Principal in all pages of PBAS.

2. Documents submitted by faculty members with regard to short term training programme/ publications/curricular/non curricular activities including PBAS) shall to be verified with original by HOD/Principal concerned before forwarding to the undersigned.

3. No relaxation shall be given for the mandatory requirements like duration of short term training programmes, number of publications stipulated for each stage. However, one day workshop shall also be counted for calculating the total duration of FDP.

4. Principal shall ensure that LWA availed by the faculty members are entered in the Proforma. It shall be verified with the Service Book of the Incumbent.

a. LWA taken on medical grounds, maternity leave and 60 days LWA in continuation to maternity leave shall be considered as qualifying service for CAS

b. Leave for study purpose under QJP - performance report will be taken as equivalent to API, provided the candidate has scored at least "very good" and above rating from the Research Guide/ Head of Department of concerned University/Institution. Copy of the same is to be attached along with proforma.

5. With regard to faculty members in Applied Science, UGC guidelines will be followed (Option A and Option B are attached herewith).

6. The Principal shall forward the applications only after verifying with original documents/Service Book along with proper attestation.


DIRECTOR

- Encl: 1. Proforma
2. Declaration form
3. Option A and Option B for faculty members in Applied Science

To

The Principals of Engineering Colleges under CAPE/IMT, Punnapra

